

‘A MONTH IN POLAND’ SCHOLARSHIP PROGRAMME REGULATIONS

§ 1 1. These Regulations define the principles, conditions and procedure for scholarships under the scholarship Programme "A month in Poland".

(2) The regulations do not violate:

- 1) The Act of March 25, 2011 on the Juliusz Mieroszewski Dialogue Centre (Journal of Laws 2023, item 96 and 2024 item 1089);
- 2) The Ordinance of the Minister of Culture and National Heritage of July 6, 2023 on scholarships within the scholarship Programmes of the Juliusz Mieroszewski Centre for Dialogue (Journal of Laws, item 1447).

§ 2 Definitions

- 1) The Centre is the Juliusz Mieroszewski Centre for Dialogue;
- 2) The Scholarship Programme is the "A month in Poland" scholarship programme
- 3) The Scholarship is a scholarship awarded under the "A month in Poland" scholarship Programme;
- 4) The scholarship recipient is a person awarded a scholarship under the "A month in Poland" scholarship Programme ";
- 5) The applicant is as a person applying for a scholarship under the "A month in Poland" scholarship Programme:
- 6) The Application is an application under the "A month in Poland" scholarship Programme.

Chapter 2 Scholarship Programme

§ 3 (1) The scholarship programme called ‘A Month in Poland’ is addressed to citizens of Ukraine, the Republic of Armenia, the Republic of Azerbaijan, the Republic of Belarus, Georgia, the Republic of Moldova, and the Russian Federation, who are conducting or intending to conduct scientific research on the history, culture, and heritage of the peoples of Central and Eastern Europe on the territory of the Republic of Poland.

(2) An applicant for a scholarship as part of the scholarship program may not be a person who has been granted a "A month in Poland" scholarship programme in the call for applications published in the previous calendar year.

(3)The scholarship Programme under the name "A month in Poland" shall apply to research activities in the humanities or social sciences as in regulations issued under

Article 5 (3) of the Act of July 20, 2018. - Law on Higher Education and Science (Journal of Laws of 2023, item 742, as amended.¹⁾.²⁾).

(4) The scholarship may not cover expenses for:

- 1) purchase of electronic equipment;
- 2) activities financed under other activities or by other entities.

Chapter 3 **Type of scholarship**

§ 4 Scholarships will be awarded for scientific research referred to in § 2 item 1 of the Ordinance of the Minister of Culture and National Heritage of July 6, 2023 on scholarships under the scholarship Programmes of the Juliusz Mieroszewski Centre for Dialogue.

Chapter 4 **Total funding for scholarships in the intake**

§ 5 The total funds allocated to scholarships are as laid down in the announcement of the call for applications.

Chapter 5 **Call for applications**

§ 6. 1. The call for applications for scholarships under the scholarship programme shall be conducted on a continuous basis.

(2) Notification of the end of the call for applications shall be posted in the Public Information Bulletin on the subject page of the Juliusz Mieroszewski Centre for Dialogue, on the website of the Juliusz Mieroszewski Centre for Dialogue: <https://mierszewski.pl/> and on the profile of the Centre on social networks.

§ 7. 1. An applicant may submit one application per calendar year.

2. The submission of an application with multiple applicants is not allowed.

§ 8. 1. The application shall be drawn up and submitted using the application generator available at the following address: <http://miesiacwpolsce.mierszewski.pl/>, hereinafter referred to as the "application generator".

2. The submission of an application shall be subject to the prior registration of the applicant in the application generator, which will result in the activation of the applicant's account.

3. An electronic signature shall be not required for the submission of an application.

¹⁾ Amendments to the consolidated text of the aforementioned Act were announced in the Journal of Laws of 2023, item 1088, 1234, 1672, 1872 and 2005 and of 2024, item 124, 227, 1089.

²⁾ The classification of scientific fields and disciplines and artistic disciplines, in Polish and in English, is available at <https://www.gov.pl/attachment/2a837e45-4383-4c76-b39a-9b64b84100ed> .

4. Upon submission of an application, the applicant shall receive a confirmation of its submission via the application generator.

5. The date of submission of the application shall be the date of issue of the confirmation of submission referred to in paragraph 4.

§ 9 1. The application shall contain the information referred to in § 7 (1) of the Ordinance of the Minister of Culture and National Heritage of July 6, 2023 on scholarships under the scholarship Programmes of the Juliusz Mieroszewski Centre for Dialogue.

(2) A model application is attached to the regulations.

§ 10 The applicant shall bear all costs of preparing and submitting the application.

§ 11 (1) The deadline for submission of applications is determined by the date the application is received by the Centre.

(2) Applications received after the deadline shall not be considered; the Centre's Director shall notify the applicant accordingly. Such applications are not returned to the applicant.

§ 12 The applicant shall be deemed to have been informed of the provisions of the Act of March 25, 2011 on the Juliusz Mieroszewski Centre for Dialogue and the Decree of the Minister of Culture and National Heritage of July 6, 2023 on scholarships under the Centre's scholarship Programmes, and of these the Regulations.

Chapter 6 **Evaluation of applications**

§ 13 1. As soon as the application has been submitted, it shall be registered by assigning it an identification number in accordance with the designation in the Centre's filing system.

2. That number shall be used in subsequent correspondence.

§ 14 .1. An application is assessed by both form and substance.

2. At any stage an applicant may ask in writing to withdraw from the scholarship procedure.

3. The formal evaluation of applications shall be carried out by the Director of the Centre or by an authorized Centre employee.

4. The substantive evaluation of the application shall be carried out by the Commission of Experts for Evaluating Scholarship Applications under the "A month in Poland", Scholarship Programme, hereinafter the "Commission of Experts".

§ 15 Formal evaluation checks that the application:

1) was submitted by a person authorized to submit it;

- 2) was submitted using the application generator;
- 3) was properly completed
- 4) includes the required information, statements and other attachments;
- 5) concerns the history, politics, culture and heritage of the peoples of Central and Eastern Europe;
- 6) pertains to the conduct of research in the humanities or social sciences under Article 5(3) of the Act of July 20, 2018 - Law on Higher Education and Science;
- 7) pertains to the appropriate scholarship period.

§ 16 1. The Director of the Centre shall not send to the Commission of Experts any application that does not meet these formal requirements.

(2) Applications not meeting the formal requirements shall not be considered

§ 17 The criteria for evaluating applications on their merits are specified in § 8 paragraph 4 of the Ordinance of the Minister of Culture and National Heritage of July 6 2023 on scholarships under the Centre's scholarship programmes

Chapter 7

Award or refusal of the scholarship

§ 18 Before issuing a decision on a scholarship, the Director of the Centre may ask the applicant to provide further explanations and information regarding the application.

§ 19 The Centre's Director either:

- 1) awards the scholarship;
- 2) refuses to award the scholarship.

§ 20 (1) The decision of the Director of the Centre on a scholarship is final and may not be appealed.

(2) The director of the Centre shall notify the applicant of the award or refusal of the scholarship within 7 days of the decision on the application.

(3) The Director of the Center shall post, by the end of February of the following calendar year, in the Public Information Bulletin on the Center's subject page, on the Center's website: <https://mieszowski.pl/> and on the Center's profile on social networks, aggregate information on the amount of scholarships awarded as a result of the consideration of applications submitted in the call, in a given calendar year.

Chapter 8

Period, form and amount of the scholarship

§ 21 A scholarship is awarded for the period specified in the call for applications.

§ 22 A scholarship shall be awarded in the form and amount specified in the call for applications.

§ 23 The date and method of payment of the scholarship shall be as laid down in the scholarship agreement (see the model attached to the call for applications).

§ 24 (1) The amount of a scholarship shall not change during the period of the scholarship Programme.

(2) In justified cases, a person who has received a scholarship may, under § 15 of the Ordinance of the Minister of Culture and National Heritage of July 6, 2023, on scholarships under the scholarship programmes of the Juliusz Mieroszewski Centre for Dialogue, apply for an extension of the deadline for fulfilling the obligations specified in the scholarship agreement or request an increase in the amount of the scholarship awarded.

§ 25 Within two weeks of receiving the application referred to in § 24 (2) the Director of the Centre shall decide whether to:

- 1) extend the deadline for performance of the obligations set forth in the scholarship agreement, specifying the date of such extension;
- 2) increase the amount of the scholarship awarded, specifying the amount of the increase;
- 3) refuse to extend the deadline for the performance of the obligations specified in the scholarship agreement;
- 4) refuse to increase the amount of the scholarship awarded.

§ 26 Income received from the scholarship as fringe benefits shall accrue to the scholarship recipient.

Chapter 9

Additional requirements to be met by applicants

§ 27 An applicant for a scholarship may be:

- 1) a citizen of Ukraine, the Republic of Armenia, the Republic of Azerbaijan, the Republic of Belarus, Georgia, the Republic of Moldova, or the Russian Federation who is an employee or collaborator of an academic, expert, or analytical centre with a proven record of scientific research on the history, political situation, culture, and heritage of the peoples of Central and Eastern Europe;
- 2) a citizen of Ukraine, the Republic of Armenia, the Republic of Azerbaijan, the Republic of Belarus, Georgia, the Republic of Moldova, or the Russian Federation who does not have a

doctoral degree or equivalent and is pursuing a doctoral programme or who has a documented record of scientific research on the history, political situation, culture, and heritage of the peoples of Central and Eastern Europe.

2. The scholarship programme attached to the scholarship application should include a description of the publications or articles to be produced as a result of this programme.

3. The requested scholarship period under the scholarship programme may not begin earlier than 3 months from the date of submission of the scholarship application.

Chapter 10

Scholarship agreement

§ 28 (1). The basis for payment of the scholarship shall be the scholarship agreement.

2. A model scholarship agreement is attached to the call for applications

§ 29.1. A draft scholarship agreement in electronic form in .doc, .docx, .odt or .rtf format shall be provided to the scholarship holder via e-mail.

2. The scholarship holder shall complete the draft scholarship agreement with the required data and information, affix a facsimile of his or her own handwritten signature and submit the scholarship agreement in electronic form in .pdf format to the following e-mail address: stypendia@mioszowski.pl.

3. The received scholarship agreement referred to in section 2 shall bear a qualified electronic signature, a trusted signature or a handwritten signature of the person indicated in the part of the Agreement concerning presentation of the Parties to represent the Centre.

4. The scholarship agreement shall be concluded on the day of its signing on behalf of the Centre in the manner referred to in paragraph 3.

5. The electronic document drawn up in the manner referred to in paragraph 3 shall be transmitted to the Scholarship Holder by e-mail to the address indicated in that Agreement for the delivery of correspondence.

§ 30 The scholarship recipient is expected to include in publications arising from the scholarship Programme a reference that reads "The publication was created under the scholarship Programme of the Juliusz Mioszowski Centre for Dialogue".

Chapter 11

Reporting and control

§ 31 1. The current results of the scholarship programme and reports on the implementation of the scholarship shall be drawn up and submitted using the application generator, observing the rules referred to in paragraph 8(3)-(5).

(2) A report on work done under the scholarship shall be submitted by the date specified in the scholarship agreement.

(3) A template of the final report on work done under the scholarship shall be attached to the scholarship agreement.

§ 32 The applicant shall bear all costs associated with preparing and submitting information on the results of the scholarship Programme and work done thereunder

§ 33 1. The scholarship implementation report shall be evaluated within 15 days of its receipt.

2. In case of doubts concerning the report on the implementation of the scholarship, the Scholarship recipient shall, within the prescribed period:

1) provide additional information and explanations regarding the report;

2) make appropriate additions or corrections to this report and submit a corrected version;

(3) the corrected report referred to in paragraph 2 item 2 shall be prepared and submitted using the application generator, following the rules referred to in § 8 paragraphs 3-5

§ 34. 1. The Director of the Centre shall approve the report on the implementation of the scholarship and on the use of the amount of the scholarship, if there are no:

1) discrepancies between the scholarship programme presented in the application and the executed scholarship programme, the plan of expenditures covered by the scholarship, and the schedule of implementation of the scholarship programme;

2) significant deficiencies other than those specified in item 1 that affect the implementation of the obligations specified in the scholarship agreement.

2. The Director of the Centre shall refuse to approve the scholarship implementation report if the deficiencies referred to in paragraph (1) are found, and the scholarship recipient:

1) did not provide, within the prescribed time limit, explanations concerning the report, or the explanations provided confirm doubts concerning the report;

2) did not provide, within the prescribed period, a corrected report, or the corrected report raises doubts;

3. The Scholarship Recipient shall be notified of the decision referred to in paragraph 2.

§ 35 The decision of the Director of the Centre on approval of the report is final and cannot be appealed.

§ 36 The Centre may inspect:

- 1) scholarship settlements;
- 2) performance of the grant agreement.

§ 37 (1) To help control the scholarship agreement, the Centre may call on the scholarship recipient to submit within a specified time additional information and explanations.

(2) If the grantee does not provide within the prescribed period additional explanations and information, the Director of the Centre shall review the grant agreement

Chapter 12

Cancelling a scholarship

§ 38 Reasons for cancelling a scholarship include:

- 1) the grantee stops doing research activities during the period of the scholarship;
- 2) the grantee fails submit a report within the specified period;
- 3) the grantee asks to end the scholarship;
- 4) conduct by the grantee of public activities detrimental to the interests of the Center.

§ 39 (1) The Director of the Centre in notifying a scholarship's cancellation shall withhold payment of subsequent tranches of the scholarship and request repayment of the tranches of the scholarship received so far.

(2) The amount of undue scholarship received shall be refunded with statutory interest, calculated from the date of occurrence of the event referred to in § 38 until the date of repayment of the scholarship to the Centre's bank account, the number of which is indicated in the scholarship agreement.

(3) If the grantee has been unable to fulfil the obligations specified in the grant agreement due to events outside his or her control, the Centre may waive the demand for reimbursement

Chapter 13

Archiving documents

§ 42 A grantee shall be obliged to keep records on fulfilment of the obligations in the scholarship agreement for a period of 5 years, starting from January 1 of the year following the year in which the implementation of the scholarship Programme was completed.